



ASSISTANT SECRETARY OF DEFENSE
6000 DEFENSE PENTAGON
WASHINGTON, DC 20301-6000

December 18, 1997



COMMAND, CONTROL,
COMMUNICATIONS, AND
INTELLIGENCE

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
DIRECTORS OF THE DEFENSE AGENCIES

SUBJECT: Acquisition of Year 2000 (Y2K) Compliant
Information Technology (IT) and Bringing Existing
IT into Compliance

Effective immediately, all IT that is acquired by the Military Departments and Defense Agencies shall be Y2K compliant. This includes IT acquired for use in national security systems as defined in Federal Acquisition Regulation (FAR) Part 39.002, and applies to all Department of Defense (DoD) purchases by any acquisition method, including orders placed under contracts or schedules issued by other Agencies. Information technology contracts and other acquisition instruments must be reviewed on a case by case basis to determine whether any modification to the contract or other acquisition instrument is necessary.

Orders for IT shall not be placed against a contract or other acquisition instrument unless that contract/instrument requires Y2K compliance or the order itself requires Y2K compliance.

Either the supplier or the acquiring activity will test at least a representative sampling of the IT that is delivered and document the results in writing.

The term "Year 2000 compliant" is defined at FAR Part 39.002 as follows:


"Year 2000 compliant means, information technology that accurately processes date/time data (including, but not limited to, calculating, comparing and sequencing) from, into, and between the twentieth and twenty-first centuries, and the years 1999 and 2000 and leap year calculations. Furthermore, Year 2000 compliant information technology, when used in combination with other information technology, shall accurately process date/time data if the other information technology properly exchanges date/time data with it."



Requests for exceptions to this policy must be submitted to the Department of Defense Chief Information Officer (DoD CIO) for approval.

For IT in the existing inventory that is not Y2K compliant, DoD Components should, in appropriate cases, be assertive in requesting that the supplier and the manufacturer take action to bring the IT into compliance.

Requests for waivers to this policy and questions concerning this policy should be submitted to Mr. Samuel Worthington, Director of Information Technology or his Deputy, Ms Ruby Harney, Office of the Assistant Secretary of Defense (C3I), Room 3D239, 6000 Defense Pentagon, Washington D.C., 20301-6000. Mr. Worthington can be reached on (703) 614-6132, (email: WorthinS@osd.pentagon.mil). Ms. Harney can be reach be reached on (703) 614-6202, (email: ruby.harney@osd.pentagon.mil).



Anthony M. Valletta
(Acting)